

Bryce Valley Schools Community Council Meeting Minutes
November 14, 2011 5:00 pm - Bryce Valley High School

Attending: Lesa Alhstrom, Heather Johnson, Layne LeFevre, Jeff Brinkerhoff, Gayle Moore, Moyle Johnson, Lisa Chynoweth, Merri lee Mecham

Excused: Kami and Mike Stevens, Kristine Nez, Chrishel Leech, Eric Jessen

1. Welcome: Tracy Johnson and Heather Johnson, co-chairs

1. Approval of the minutes: (Sept 29th and Oct. 3)

Action item: Need a vote for current community council positions by the council

- Motion to approve minutes: motion: Marie P., Lisa C. Second, all in favor.
- Vote for co – chairs: motion made by Jeff for Tracy J./high school and Heather J./elementary to be co-chairs for the 2011-12 school year, second by Lisa C. all in favor.
- Agenda item for Jan. meeting: need secretary and chairs elect.

1. Items for discussion:

- Elected council members need to be committed to attending meetings and coming prepared by reading documents ahead.
- How is the best way to communicate with council members and community?
- Ideas: offer food (how do we fund this?), time line limits for assignments and attendance (draft by-laws with policies)

1. Time line and dates:

Meetings will be the second Monday of the month at 6:00 pm except January

- November: Progress report by Principals (how do we share this with the community?)
 - Training for new council members from the State office
- December: No meeting
- January: Meeting January 9, 2011 – Review Revisions of the School Lands Trust Plan, sign plan and review data. Principals review their schools expectation for community councils
- February: Begin work on new plan
- March: Agenda to be determined
- April: Review and finalize New School Lands Trust Plan. Sign Plan
- May: Recruit new members and prepare for elections.

1. By-laws: Tracy will talk to Dan Cloud about the possibility of him drafting up By-laws to get out by new meeting to be reviewed.

1. Principles to present plans and amendment suggestions – group discussion:

Divide into High School and Elementary groups to review the current plan and make amendments as needed.

Principles presented plans, need additional work before signing, will complete in January Meeting.

NEXT MEETING: January 9, 2012 at 6:00 pm – Bryce Valley High School Library

6:00 p.m. Council Training:

Training for District staff, community councils and interested parents:

The Purpose of Councils, Paula Plant, School Lands Trust Program

Ideas for council from training:

- Add to by-laws number of council members.
- Make sure elections are held within 30 days of the beginning of the school year, make sure to stagger terms so we don't have an entirely new council.
- Review the Child Access routing plan with the Department of Transportation (on their web site)
- Make a calendar of required things/plans from the compliance check list
- Give members and community 3 weeks advance notice of elections, let them know when, where, and how to file for new positions on the community council.

Compliance reviews: are done every year by the state

Work with the school to write better plans:

1. Make sure expenditures match narrative – spend money according to plan
2. Carry-over – if there is carry-over make sure the council votes on this and it is not more than 10 %.
3. Appropriate expenditures
4. Use SMART goals (tied to the academics improvement) S- specific M-Measurable A-Achievable R-Relevant T-time bound